

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

No. R. 1067 19 November 2010

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the -

LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF SAFETY, SECURITY AND LIAISON

As set out in the Schedule

(Signed)

JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT

LIMPOPO PROVINCE

DEPARTMENT OF SAFETY SECURITY AND LIAISON

RECORDS AUTOMATICALLY AVAILABLE IN TERM OF SECTION 15 PROMOTION OF ACCESS TO INFORMATION ACT;2000: DEPARTMENT OF SAFETY SECURITY AND LIAISON

(ACT 2 OF 2000)

SCHEDULE

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 OF THE PROMOTION ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS:BY WRITING TO THESE ADDRESS:HEAD OF DEPARTMENT/DEPARTMENT OF SAFETY;SECURITY AND LIAISON;PRIVATE BAG X9294;POLOKWANE;0700
1. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR INSPECTION IN TERMS OF SECTION 15(1) (a) (i)	
a. Annual Reports b. Budget c. Budget Speeches d. Service Standards and Norms e. Strategic Planning documents f. Publication and pamphlets g. Newsletters	Hard copies ;to gain access to the report a request should be made though the office of the Head of Department.
2. DESCRIPTION OF CATEGORIES OF RECORDS OF RECORDS AUTOMATICALLY AVAILABLE FOR PURCHASING IN TERMS OF SECTION 15(1) (a) (ii)	
a. Tender documents	Hard copies.To purchase a request must be made through Office of the Head of Department.
3. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR COPYING IN TERMS OF SECTION 15(1) (a) (ii)	
a. Policies b. Circulars of advertised posts c. MEC's public Speeches	Hard copied.To access these records a request must be made through the Office of the Head
4. DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1) (a) (iii)	
a. Annual Reports b. Budget c. Budget Speeches d. Service Standards and Norms e. Strategic Planning documents f. Publication and pamphlets g. Newsletters	Hard copies.To access these records a request must be made through the Office of the Head of Department.