



READ THIS FIRST



**WHAT IS THE PURPOSE
OF THIS FORM?**

To obtain a date to tax a bill of costs.

WHO FILLS IN THE FORM?

The party requesting the taxation.

**WHERE DOES THE FORM
GO?**

To the Taxing Master at the Labour Court where the cost orders was made.

OTHER INSTRUCTIONS

A copy of the draft bill of costs must be attached to this form.

1. DETAILS OF PARTY REQUESTING TAXATION:

Name (Law Firm / Cost Consultant / party)

requesting a date:.....

Postal Address:.....

..... Postal Code:.....

Tel:..... Cell:.....

Fax:..... Email:

2. DETAILS OF OTHER PARTY

Names:.....

Postal Address:.....

..... Postal Code:.....

Tel:..... Cell:.....

Fax:..... Email:

3. REQUEST FOR TAXATION DATE:

Case Reference Number

In the case between and
(applicant)

..... a cost order was
(respondent)

made in favour of the applicant/respondent. I/we now request that the matter be set down for taxation.

Suggested taxation dates:

.....

The bill of costs is attached.

4. CONFIRMATION OF ABOVE DETAILS:

Form submitted by (name):.....

Signature:.....

Position:

Date:

Place: