



**INFORMATION
REGULATOR
(SOUTH AFRICA)**

*Ensuring protection of your personal information
and effective access to information*

APPLICATION FORM FOR PRIOR AUTHORISATION

NOTE: *The personal information submitted herein shall be solely used for purposes of prior authorisation application submitted to the Information Regulator (“Regulator”) in terms of section 58(1) of the Protection of Personal Information Act, 2013 (POPIA).*

All the information submitted herein shall be used for the purpose stated above, as mandated by the law. This Information may be disclosed to the public. The Regulator undertakes to ensure that appropriate security control measures are implemented to protect all the personal information to be submitted in this document.

PART A			
RESPONSIBLE PARTY			
Type of Body	Public Body		Private Body
Full Name of the Body (Registered Name)			
Trading Name (if any)			
Registration No, if any			
Full Name of Information Officer			
Information Officer's Registration Number			
Postal Address			


Physical Address	
Landline Number	
Cell Number	
Fax Number	
Email Address	
Website, if any	

PART B
NOTIFICATION OF PROCESSING WHICH IS SUBJECT TO PRIOR
AUTHORISATION

Please select a category of personal information you intend to process which is subject to a prior authorisation protection of your personal information and effective access to information

	Unique identifiers of data subjects for a purpose other than the one for which the identifier was specifically intended at collection; and with the aim of linking the information together with information processed by other responsible parties;	
	Specify nature or categories of Identifiers:	
	Criminal behaviour or on unlawful or objectionable conduct of data subject on behalf of third parties	
	Specify nature or categories	

	of unlawful or objectionable conduct	
	Credit reporting	
	Transfer of the special personal information or personal information of children, to a third party in a foreign country that does not provide an adequate level of protection for the processing of personal information	
	Specify the country(ies):	
	Any other types of information processing by law or regulation which the Regulator has considered that it carries a particular risk for the legitimate interests of the data subject	
	Specify the type(s) of information processing, if any:	
Reasons why it is necessary to process the personal information		
Is the processing of the personal information for a specific, explicitly defined and lawful purpose related to a function or activity of the responsible party? If so, specify the function or activity.	Yes	
	No	
Is the function or activity of the responsible party regulated by another regulatory body? If so, specify the regulatory body and proof of registration or authorisation to perform the function must also be provided or attached.	Yes	
	No	

<p>Please specify the categories of data subjects whose information will be or is being processed.</p>	<p>Employees / Prospective employees</p>		<p>Customers / Prospective Customers or Clients / Prospective Clients</p>		<p>Children</p>	
	<p>Users</p>		<p>Students</p>		<p>Vulnerable adults</p>	
	<p>Subscribers</p>		<p>Patients</p>		<p>Other (specify)</p>	
<p>Estimated number of data subjects whose processing of their personal information is subject to prior authorisation</p>						
<p>Security measures to be implemented to ensure the confidentiality, integrity and availability of the information which is to be processed.</p>	 <p>INFORMATION REGULATOR (SOUTH AFRICA) <i>Ensuring protection of your personal information and effective access to information</i></p>					
<p>Has the staff member involved in the intended processing of personal information received Personal Information Protection training in the last 2 years? If so, please specify nature of the training.</p>						
<p>Has the organisation suffered any security breach in the past three (3) months? If so, please specify-</p>						
<p>a) the nature of the breach;</p>						
<p>b) the preventative measures put in place; and</p>						

c) if the data subjects and the Regulator has been notified about the breach	
Date on which business activities of the responsible party commenced	
Number of employees employed by the responsible party	
Number of branches in South African and outside South Africa.	
Number of Deputy Information Officers designated or delegated	

**PART C
DECLARATION**

I declare that the information contained herein is true, correct and accurate.


SIGNED and **DATED** at _____ on this the _____ day of _____ **2021**

INFORMATION OFFICER

PART D

The following information is required for statistical purposes. Please choose a sector(s) that apply to your body.

GOVERNMENT			PUBLIC ENTITIES			PRIVATE BODY			PROFESSION				
Item	Name of Entity	X	Item	Name of Public Entity	X	Item	Name of Public Entity	X	Item	Type of profession	X		
	National Government		1.	Constitutional Entities		1	Education		1	Legal			
	Provincial Government		2.	Schedule 2 Public Entity		2	Insurance		2	Built Environment			
	Local Government		3.	Schedule 3A Public Entity		3	Health Facilities		3	Financial			
LEGISLATURE			4.	Schedule 3B Public Entity		4	Telecommunications		4	Medical and Allied Health Services			
National Assembly			5.	Schedule 3C Public Entity		5	Pharmaceutical		OTHERS, Specify				
National Council of Provinces			OTHERS, specify			6	Media And Social Media						
Gauteng Provincial Legislature			6.			7	Retail/Direct Marketing						
Western Cape Provincial Legislature						8	Tourism					5.	
Northern Cape Provincial Legislature						9	Transportation, Storage and Logistics						

GOVERNMENT		PUBLIC ENTITIES	PRIVATE BODY		PROFESSION
Limpopo Provincial Legislature			10	Manufacturing/Production	
Northwest Provincial Legislature			11	Banks	
Free State Provincial Legislature			12	International Organizations	
Mpumalanga Provincial Legislature			13	Real Estate	
			14	Credit Bureaus	
Eastern Cape Provincial Legislature			OTHERS, specify		
Kwazulu-Natal Provincial Legislature					