



REPUBLIC OF SOUTH AFRICA

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PRETORIA  
0001

**THE SMALL CLAIMS COURTS ACT, 4984 (ACT NO 61 OF 1984): THE ESTABLISHMENT OF A SMALL CLAIMS COURT FOR THE AREA OF ..... (NAME OF COURT)**

1. In view thereof that there ..... (state number) persons available to act as commissioners for small claims, it will be appreciated if, in terms of section 2(1) of the above-mentioned Act, a small claims court for the area consisting of the district/s ..... could be established. The particulars are as follows:

(a) Seat of the court: .....

(b) Places for holding of sessions of the court (name of city or town):  
.....  
.....  
.....

2.1 During a meeting on ....., the following persons were nominated as members of the Advisory Board:

|       |       |
|-------|-------|
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |
| ..... | ..... |

2.2 The Chairperson and Vice-chairperson of the Advisory Board are as follows:

Chairperson: .....

Vice-chairperson: .....

3. The completed Annexures W in respect of the above-mentioned persons are attached.

COURT MANAGER OF .....