



REPUBLIC OF SOUTH AFRICA

No. 2B – Combined Summons

IN THE MAGISTRATE’S COURT FOR THE DISTRICT/REGION OF

HELD AT

CASE NO:

In the matter of:

..... Plaintiff

and

..... Defendant

To the sheriff or his/her deputy:

INFORM,

.....(state sex and occupation)

of(hereinafter called the defendant),

that.....,

of.....

(state sex and occupation) (hereinafter called the plaintiff), hereby institutes action against defendant in which

action the plaintiff claims the relief and on the grounds set out in the particulars annexed hereto.

INFORM the defendant further that if he or she disputes the claim and wishes to defend the action he or she shall-

(i) within days of the service upon him or her of this summons file with the registrar or clerk of this court at (set out the address of the registrar or clerk) notice of his or her intention to defend and serve a copy thereof on the plaintiff or plaintiff's attorney, which notice shall give an address referred to in rule 13(3) for the service upon the defendant of all notices and documents in the action;

(ii) thereafter, and within 20 days after filing and serving notice of intention to defend as aforesaid, file with the registrar or clerk of the court and serve upon the plaintiff or plaintiff's attorney a plea, exception, notice to strike out, with or without a counter-claim.

INFORM the defendant further that if defendant fails to file and serve notice as aforesaid judgment as claimed may be given against him or her without further notice to him or her, or if, having filed and served such notice, defendant fails to plead, except, make application to strike out or counter-claim, judgment may be given

against him or her. And immediately thereafter serve on the defendant a copy of this summons and return the same to the registrar or clerk of the court with whatsoever you have done thereupon.

DATED atthisday of20.....

.....

Registrar/Clerk of the Court

* Notice of intention to defend.

To the Registrar/Clerk of the Court.

Kindly take notice that the defendant hereby notifies his or her intention to defend this action.

Dated atthisday of20.....

.....

Defendant/Defendant's attorney

Address
.....
.....

Postal address
.....
.....

Facsimile (fax) number (where available)

Electronic mail (e-mail) address (where available)

(Give full address for acceptance of service of process or documents within fifteen kilometres from the Court-house and also the postal address.)

* The original notice must be filed with the registrar or clerk of the court and a copy thereof served on the plaintiff or plaintiff's attorney.

Costs if the action is undefended will be as follows:

Summons.....	R
Judgment.....	R
Attorney's charges.....	R
Sheriff's fees.....	R
Sheriff's fees on re-issue.....	R
Total:.....	R

ANNEXURE

Particulars of Plaintiff's Claim

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Plaintiff/Plaintiff's Attorney

Address of Plaintiff/Plaintiff's Attorney

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Plaintiff's Advocate (if any)

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